

**Minutes of the Meeting of
Adur District Council**

Council Chamber, Civic Centre, Shoreham-by-Sea

7pm

10 April 2014

Councillor Carol Albury	Councillor Mary Hamblin
Councillor Carson Albury	Councillor Rod Hotton
Councillor Pat Beresford	Councillor Debbie Kennard
Councillor Brian Boggis	*Councillor Fred Lewis
Councillor Ann Bridges	Councillor Liza McKinney
Councillor Darren Burns	Councillor Barry Mear
Councillor Richard Burt	Councillor Mike Mendoza
Councillor Brian Coomber	Councillor Peter Metcalfe
Councillor Keith Dollemore	Councillor Janet Mockridge
Councillor Dave Donaldson	Councillor Neil Parkin
Councillor Angus Dunn	Councillor Julie Searle
Councillor Emma Evans	Councillor David Simmons
Councillor Jim Funnell	Councillor Ben Stride
*Councillor Paul Graysmark	

2 vacancies

* = Absent

C/053/13-14 Questions and Statements by the Public

The Chairman invited members of the public to ask any questions or make statements regarding matters for which the District Council had responsibility or affected the District.

None were submitted.

C/054/13-14 Declarations of Interests

The Councillors were invited to declare any disclosable pecuniary interests.

None were declared.

C/055/13-14 Confirmation of Minutes

Resolved that the minutes of the meeting of the Council held on 20 February 2014 be approved as a correct record and be signed by the Chairman.

C/056/13-14 Items Raised Under Urgency Provisions

The Chairman informed the Council that there were no matters of urgency to be considered.

C/057/13-14 Announcements by the Chairman, Leader, Cabinet Members and / or Head of Paid Service

The Chairman announced that since the last Full Council meeting of the 20th February, he had attended 26 events on behalf of the District, including several that had very much involved younger people receiving awards for hard work within the community. The Council hosted a wonderful evening for the Pot of Gold the previous week, with many deserving cases, subject to Council approval, taking away in excess of £70,000.

The Chairman indicated he was hoping to put on one charity event before the end of his term of office and this would be at the Brio's Restaurant in Shoreham to raise funds for Chestnut Tree House Children's Hospice and for Baby Buddy Children's Charity. He asked Councillors to give as much support as possible by attending the event.

The Chairman explained that he had voiced his concerns over continuing vandalism on the Ferry Bridge and he was pleased to say that the Cabinet Member concerned, Councillor Dollemore, was taking up the situation for the Council. He understood that there was supposed to be a working CCTV in operation on Coronation Green, which has a view over the bridge covering both ends. He also understood that the camera was not operational for quite a considerable time but it was now. He hoped that whoever was having fun smashing the glass would be caught and hopefully taken to Court.

The Chairman announced that as it was the final meeting before the District Council's elections in May, he would like to take the opportunity to say a big thank you to those who had decided not to stand for election, with a big thank you for the service and to the Council and to the District. For those Councillors who were standing for re-election, including himself, he wished luck and hoped to see them all back here for the next meeting, which would be the Annual Meeting in June.

The Chairman then made some presentations to the volunteers within the community to charities and community groups under the Community Angels.

There were three categories to the award; Young Volunteer of the Year; Community Group of the Year and Most Inspiring Volunteer of the Year. He would also be awarding a winner and Highly Commended in most of the cases; there were some lovely trophies and certificates to give out and each winner would also have a goodie pack.

For the first award, he invited Michaela McNie as Young Volunteer of the Year for her fundraising efforts for Help the Heroes. Michaela McNie came forward and received her gifts from the Chairman.

The Chairman then invited the Cornerhouse Daycare Centre to come forward as winner of the Community Group of the Year. The Cornerhouse Daycare Centre provided care and support for people living with mental health issues. Representatives from the Cornerhouse Daycare Centre came forward to receive their gifts from the Chairman.

Electric Storm Youth were invited forward to receive their Highly Commended Award for their work in providing support and activities for young people in the Lancing area. Four representatives of Electric Storm Youth came forward to receive their award from the Chairman.

The final presentation of Community Angels was for the Most Inspiring Volunteer of the Year, which was to be awarded to Alan Veness, who volunteers with Freddysmile, who are

children's cancer charity. Unfortunately, Mr Veness was not present at the meeting and another opportunity to make this award would be made.

Clare Docteur, who ran Twinkle Fund, who made up boxes for terminally ill children and their siblings, was invited forward to receive Highly Commended in the Volunteer Award category.

The Council acknowledged the work of the people presented with their awards under Community Angels as worthy winners with a round of applause.

The Leader of the Council was invited to make any announcements he had.

The Leader wished the best of luck for the future for those Councillors who were retiring from the Council at this round of elections and he wished good luck to those who were, including himself, standing for re-election in May. The Leader indicated he could not allow the moment to pass without commending the work of his Deputy Leader, Councillor Julie Searle, who was taking a break from Council duties to lead a more normal life for a while. He commended her support to him over the years and for all her work in the last 14 years in her time as a Councillor.

The Chairman invited Cabinet Members to make any announcements to Council.

Councillor Dave Simmons rose to correct the Chairman that he was the Cabinet Member dealing with the CCTV on the Ferry Bridge, rather than Councillor Dollemore.

Councillor Simmons explained that the panels were made specifically for the bridge at a cost and therefore it was important that these were kept for the whole of the community. In his capacity as Chairman of the Safer Community Partnership, he had been working with the Police to get a more visible presence on the bridge and also to ensure that the CCTV was regularly monitored.

He was expecting more regular visits by the Police during the hours of darkness by and in the vicinity of the bridge and he had been in contact with Ms Goldsmith Leader of West Sussex County Council regarding the CCTV monitoring. He was also going to be working with the Herald to ensure that the culprits came forward. He was actively working to keep an eye on and improve the situation.

The Chief Executive was invited to make any announcements. Mr Bailey explained that in January, the Council had agreed his Catching the Wave document which included a number of organisational changes. The recruitment to his top team has now been completed and he was pleased to announce to the Council that the Director for Economy, Scott Marshall, would be arriving in early June; the Director for Customer Services, Jane Eckford, would be arriving in early July; and the Director for Digital & Resources, Paul Brewer, would be arriving mid-May. John Mitchell, of course, the Director for Communities was already in position. The Head of Communications had also been recruited to and Neil Hopkins would be joining in mid-May. Mr Bailey indicated that he looked forward to introducing these new faces to Councillors in the near future.

C/058/13-14 Questions from Members

There were no questions from Members under Council Procedure Rule 12.

C/059/13-14 Recommendations from the Executive

Before Council were four recommendations from the Cabinet/Joint Strategic Committee and one each from the Joint Overview and Scrutiny Committee and the Joint Governance and Audit Committee. Extracts from the minutes of the meetings of the Committees had been circulated to Members of the Council and were available on the website. They were also attached to the signed copy of these minutes as items 7A, 7B, 7C and 7D.

(A) 3rd Capital Revenue and Performance Monitoring 2013/14

The recommendation from the Joint Strategic Committee of 5 March 2014.

The Leader introduced and moved the item, Councillor Dollemore seconded the proposal.

Resolved that Council approve the following:

- (i) the Capital Investment Programme 2014/15 be amended to include the contribution of £20,000 to Lancing United Football Club for the provision of a new changing rooms building at Croshaw Recreation Ground (Boundstone Lane);
- (ii) that the Capital Investment Programme 2013/14 be amended to include the replacement of boilers at Commerce Way, funded from the underspends in the Capital Investment Programme as advised in the report of the Joint Strategic Committee;
- (iii) that the Adur Homes Capital Investment Programme 2014/15 be amended to include the Community Action Solution ICT Software funded from underspends in 2013/14 Adur Homes Capital Investment Programme, as advised in the Joint Strategic Committee Report.

(B) Sussex Energy Saving Partnership (SESP)

The recommendation from the Joint Strategic Committee of 1 April 2014.

The Leader introduced the item, explaining that prior to the Joint Strategic Committee, the report being placed before it had been pulled by West Sussex County Council whilst there was no indication as to what the replacement would be and this was likely to be a separate company. The Joint Strategic Committee agreed in principle the aims of the Partnership similar to those in the report, with this agreement, the Joint Strategic Committee felt that a full report should be submitted to the Leaders at each Council to discuss before signing up to the new Partnership. Therefore, before Council was an in principle decision to become a strategic partner in the partnership arrangement. Councillor Carson Albury seconded the proposal, it having been proposed by the Leader.

Resolved that Adur District Council agrees in principle to becoming a strategic partner in the Sussex Energy Saving Partnership (SESP), subject to the contents of the proposed agreement.

(C) Overview and Scrutiny Work Programme

The Chairman then invited the Joint Chairman of the Joint Overview and Scrutiny Committee, Councillor Liza McKinney, to come forward to present the recommendation from the Committee of 13 March 2014, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Appendix 7C.

Councillor Liza McKinney proposed the recommendation, which was seconded by Councillor Carson Albury.

Resolved that the Council endorsed the Joint Overview and Scrutiny work programme for 2014/15.

(D) Proposed Revision of Financial Regulations

Councillor Rod Hotton reported the recommendation of the Joint Governance and Audit Committee of 20 March 2014, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Appendix 7D.

In introducing the item, Councillor Hotton informed Council that he had spent considerable time reviewing the Financial Regulations and speaking to officers where amendments needed to be made. He proposed the recommendation to Council, which was seconded by Councillor Dunn.

Resolved that the revised Financial Regulations, as presented to Council, be approved.

C/060/13-14 Report of the Leader

The Council had before it a report by the Leader, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 8.

An amended report, including the decisions of the Joint Strategic Committee of 1 April 2014, had been circulated separately to the Agenda to Members of the Council. The Leader invited Members of the Council to ask questions regarding the contents of the report, to which he responded.

C/061/13-14 Pay Policy Statement 2014/15

Council had before it a report on the Pay Policy Settlement for 2014/15, which was a statutory document under Section 38(1) of the Localism Act 2011. The statement was updated on an annual basis, it being presented by the Executive Head of Corporate & Cultural Services, the report was circulated to all Members and is attached to the signed copy of these minutes as Item 9.

The recommendation was proposed by Councillor McKinney and seconded by Councillor Donaldson.

Resolved that the Pay Policy Statement 2014/15, as set out in Appendix 1 to the report, be approved.

C/062/13-14 South Downs National Park Authority Scheme of Delegation

Before the Council was a report by the Executive Head of Planning, Regeneration and Wellbeing, which sought authority to enter into an agency agreement with the South Downs National Park Authority (SDNPA) under Section 101 of the Local Government Act 1972 to enable the Adur District Council to determine planning applications on behalf of the Park Authority. The current agreement and scheme of delegation expired on 31 March 2014. Copies of the report had been circulated to all Members and a copy of the report is attached as Item 10 to the signed copy of these minutes.

Councillor Beresford presented the report on behalf of the Executive Head and answered questions as put by Members.

Resolved:

- (i) that Council agreed to enter into the S101 Agency Agreement for a further three years;
- (ii) that Council agreed to enter into the Service Level Agreement for the provision of a Development Management Service on behalf of the SDNP.

C/063/13-14 Local Government Act 1972 - Section 84

The Council noted that letters of resignation from office by Andy Barnes and Stephanie Hedley-Barnes had been received and the resulting by-elections would be held on 22 May 2014. The Chairman invited Council to note the casual vacancies.

Resolved that the casual vacancies in the Manor and Mash Barn Wards of the Council be noted.

The Chairman declared the meeting closed at 19:35hrs.

Chairman